BASEC Survey Part A: Questions about the application process

Note: The definitive questionnaire of the online BASEC Survey was constructed using SphinxOnline Manager. Formats (incl. conditional questions) are different from the present version.

Thank you for agreeing to participate in this survey. Part A should not take more than 10 minutes to complete. The questions concern the **project n° xxx, entitled [title]**, which you submitted to your Ethics Committee on [date].

These questions refer to the application process and the experience you had with the BASEC portal and the different entities that you were in contact with.

Please answer as spontaneously as possible while thinking about project n°xxx specifically. There are no right or wrong answers. What matters is your opinion. All information will be treated confidentially.

A1. Please indicate y	our role in pi	roject n° xxx	. Tick all that	t apply.		
□ Sponsor						
Principal inventor	-	_				
 Project leade 		manager				
□ Sponsor-inve	•					
• • •		-	•	RO) or Clinica	l Trial Unit (0	CTU)
□ Research ass		earch collab				
□ Other			(A1bis)			
A1.a Were you in change BASEC Portal? □ Yes, I was the output of the last of	only person won the person wolved in sulpring message "P	who submitted is who submitting the lease forwall who submitting the who submitting the lease forwall who submitting the lease for who submitted	ed the project project rd the invitat	ct oject tion email (in	cluding the li	nk to this
A2. Each line below c of project n°xxx. Plac process.	•	-				
A2a. Clear						Unclear
A2b. Concise						Redundant
A2c. Convenient						Impractical
A2d. Appropriate						Inappropriate
A3 What was particu	larly positiv e	e with the su	ıbmission pr	ocess? Give a	n example:	

A4. What was particularly **negative** with the submission process? Give an example:

A5. The overall application process for project n° xxx was...

□ Very po	or		oor		□ Fair	Good	□ I Very good
A6. Compared using BASEC t		you expe	cted, th	e time it too	k to submit s	tudy informat	tion and documents
□ Much longe	νr Λ	□ \ bit longe	or.	☐ As long as e	ypoctod	□ Quicker	□ Much quickeı
Wideli longe	:I A	t bit longe	: 1	As long as e	xpecteu	Quickei	iviucii quickei
A7. In your op	inion, the	number	of docu	ments that y	ou needed t	o upload for p	project n° xxx was
□ Totall:			ماما		اماما		
Totally unacceptab		nacceptal	bie	Undeci	aea	Acceptable	e Totally acceptable
If A1 is not CR A8. Did you re (CRO) to subm	ceive any	support	from a (Clinical Trial	Unit (CTU) or	a Contract Re	esearch Organization
NO		163					
A9. Before an organisations	_	he applic	ation pr	ocess, did yo	ou visit the w	ebsites of the	following
A9a. KOFAM: A9b. swisseth A9c. Swissme		□ No □ No □ No	□ Yes □ Yes □ Yes				
A10. When yo		ed projec	ct n° xxx	α, did you cor	ntact the Eth	ics Committee	e or Swissethics for
No, neve	r	Yes, onc	e	Yes, several	times		
□ Befo □ Dur □ Afte	hich stago ore the ap ing the ini	e of the a plication itial application mittee's	pplicati cation request	on process? t for changes	Tick all that a	apply.	
				fy:		(A9abis)	
If A10. yes	(once or	several ti	mes) >			(Naula)	
Never	Rarely	Som	_ etimes	Often	△ Always		

A10c. Plea	ise rate the answ	vers you received:			
a) Uncle b) Irrele c) Delay	vant 🗆 🗆		Clear Relevant Timely		
		vith the Ethics Com	mittee or Swiss	ethics concerning	your
application for pro					
□ Very poor	Poor	□ Fair	□ Good	□ Very good	Not applicable
If group=SM+ →	h.u.:	۳°۰۰۰۰ مانما د مسا	ha at Cuiasas a dia	· fau accestiana au	ر مون بام م
A12. when you su	bmitted project	n° xxx, did you cont	tact Swissmedic	for questions or	advice?
No, never	Yes, once	Yes, several	times		
□ During t □ After Sw □ After the □ At anoth If A12=yes (one	the application the initial application wissmedic's require final decision the stage, please the or several times get answers to y	est for changes specify:es) →	(A1	.1bbis)	
Never Ra	arely Somet	imes Often	Always		
A12c) Plea	ase rate the answ	vers you received:			
a) Uncle b) Irelev c) Delay	ant 🗆 🗆		Clear Relevant Timely		
A13. Overall, the owas:	communication v	vith Swissmedic cor	ncerning your a	pplication for pro	ject n° xxx
Very poor	Poor	Fair	Good	Very good	Not applicable

Here are some questions about yourself. They will be used to describe the group of survey respondents and to conduct in-depth statistical analyses.

A14. How old are yo	ou? ye	ears		
A15. You are:	a man 🗆 a v	woman		
A16. How many res Switzerland <u>before</u>		ve you submitted (in <u>)14</u> ?	any role) to Ethics	Committees in
1 to 2	3 to 5	6 to 10	11 to 15	More than 15
A17. How many res Switzerland <u>since th</u>		ve you submitted (in . <u>4</u> ?	any role) to Ethics	Committees in
□ 1 to 2	□ 3 to 5	□ More than 5		
1 to 2	3 10 3	Wore than 5		
□ Medical deg□ Medical deg□ PhD in a non□ Master degre□ Bachelor	ree (Doctorate or ree (Doctorate or	Master) and a Maste		medical field
A19. For how long h	nave you been wo	rking in research? _	years	
□ clinician□ project mana@□ research nurs@□ nurse in patie	rcher esearcher (e.g. bio ger or monitor e	ologist, physicist)		
□ a university or □ a university of □ an academic ir □ a non-univers □ a private com □ a private prac	r university hospit f applied sciences nstitution (other t ity hospital (e.g. c pany tice	han previously ment		
A22. In which field of Biology Physics Chemistry Medicine / Nu Epidemiology Pharmacology Neuroscience	ursing Science / Public health	u working? Tick all th	nat apply.	

□ Social and human sciences	
□ Other	(A22bis)
	 ,
A23. Please use this field for additiona	l comments and suggestions.

BASEC Survey Part B: Questions about the Human Research Act

Note: The definitive questionnaire of the online BASEC Survey was constructed using SphinxOnline Manager. Formats (incl. conditional questions) are different from the present version.

Thank you for agreeing to participate in this survey. Part B should take about 20 minutes to complete. The questions concern the **project n° xxx, entitled [title]**, which you submitted to your Ethics Committee on [date].

These questions refer to the Human Research Act (HRA) and its ordinances. Specifically, we are interested in your opinion about how this law is implemented and any impact on your research activities.

Please answer as spontaneously as possible, while thinking about project n°xxx specifically. There are no right or wrong answers. What matters is your opinion. All information will be treated confidentially.

no right of wrong answers. What matters is your opinion. An information will be treated confidential
B0. Did you answer Part A of the survey? ☐ Yes ☐ No, someone else
If B0 = yes → skip sociodemographic part If B0 = yes -> B1.a.
B1. Please indicate your role in project n° xxx. Tick all that apply. Sponsor Principal investigator or investigator Project leader or project manager Sponsor-investigator Employee of a Contract Research Organization (CRO) or Clinical Trial Unit (CTU) Research assistant or research collaborator Other Other
 B1a. Please indicate your role in the submission process: I did not enter the project-related information into BASEC but I am the (locally) responsible person for the planning and delivery of this research project. I am aware of the feedback received from the Ethics Committee and other authorities and of their decisions. I did enter the project-related information into BASEC but I am not qualified to comment or the planning and conduct of this research project or on the communication with the authorities. I did enter the project-related information into BASEC and I am the (locally) responsible person for the planning and delivery of this research project. I am aware of the feedback received from the Ethics Committee and other authorities and of their decisions.
If 2nd option \Rightarrow message "please forward the invitation email with the link you received by email to answer this questionnaire to the person who was in charge of planning and delivery of the project". Otherwise, the system will go to the next question.
In the next section, we ask about the application process and its influence on your project
If response B1 is not CRO/CTU:

B2. Did you receive any support from a Clinical Trial Unit (CTU) or a Contract Research Organization

Yes

(CRO) for design and planning of your project n° xxx, before entering it into BASEC?

□ No

B3. Before and during t the following organisat	_	planning of you	ır project n° xx	x, did you v	isit the v	vebsites of
KOFAM: □ No	□ Yes					
swissethics:	□ Yes					
Swissmedic: \square No	□ Yes					
B4. Did you contact the your project n° xxx?	Ethics Commi	ttee for questio	ns or advice ab	out the <u>de</u>	sign or p	lanning of
No, never	Yes, once	Yes, several	times			
B4a. At whice □ Before de □ When des	signing or plan igning or planr	es) -> application pro- ning the project ning the project ng the project t			nission to	the Ethics
	r stage, please	specify:		_(B4a.bis)		
B4b. Did you	ı get answers to	o your request(:	s)?			
□ Never	Rarely	Sometime	es Ofte	en <i>i</i>	Always	
	ot "Never" → . In your opinio	n, were these a	nswers			
a)	Unclear					Clear
b) Irrelevant					Relevant
c)	Delayed					Timely
If group = FUP B5. Did you contact Sw n° xxx?	issmedic for qu	estions or advid	ce about the <u>de</u>	esign or pla	nning of	your project
No, never	Yes, once	Yes, several	times			
	once or several uget answers t	times) o your request(s)?			

n°xxx,	was the com	municatio	n with Sw	issmedic			
[] [
	ery Po oor	or	Fair	Good	Very good	Not applicab	le
If group = SM+ B6. Concerning y Committee and S		xxx, did yc	ou experie	ence inconsis	tencies betwee	n the Ethic	:s
No, never	Yes, once		several nes				
•	once or seve Vhat were the						
If group = SM+ B7. Did you subm	iit your projed	ct n°xxx to	Swissmed	dic			
□ before submiss□ after submissic□ at about the sa	n to the Ethic						
If group = SM+ B8. "Parallel subr Do you?	nission of app	olications t	o both Eth	nics Commit	tee and Swissm	edic is an a	ıdvantage."
□ Strongly disagro		□ agree	Do	□ on't know	□ Agree	Strong agre	
B9. Was it difficu xxx?	It to determin	e the follo	owing aspe	ects when <u>de</u>	esigning or plan	ning your	project n°
		Not at all	Yes, a little	Yes, quite a bit	Yes, considerably	Yes, a lot	Not applicable
a) Whether the within the scope							
b) Which of the ordinances appl Trials Ordinance Research Ordina	ied (Clinical e, or Human ance)						
If group = SM+ (c) Which chapte							

Clinical Trial Ordinance

applied (type of intervention(s)

B5b. Concerning the questions or advice about the **design or planning** for your project

d) Which chapter(s) of the Human Research Ordinance applied (e.g. research involving sampling or data collection; further use; etc.)						
If group = SM+ or SM- e) Which risk category to choose						
changed it into "Non-clinical tride" □ No □ Yes, by the Ethics Cor If group=SM+ also displ □ Yes, by Swissmedic □ Yes, by Ethics Commi	nmittee lay:	wissmed	ic			
•						
If one of "yes" → B10a. How much di	d you agre	ee or disa	gree with th	is change?		
If one of "yes" →		ee or disa Gagree	_	is change? □ decided	□ Agree	□ Strongly
If one of "yes" → B10a. How much di	Dis	□ sagree	Un			
If one of "yes" → B10a. How much di Strongly disagree If "strongly disa	Disagree", or	disagree "disagree	Un e" → ommittee":	□ decided		Strongly
If one of "yes" -> B10a. How much di Strongly disagree If "strongly disa Why? If answer in B10 is " B10b. Did the Ethics	Disagree", or Yes, by the Committee	disagree "disagree Ethics Cee explair	Un e" → ommittee": o the change	□ decided		Strongly
If one of "yes" -> B10a. How much di Strongly disagree If "strongly disa Why? If answer in B10 is " B10b. Did the Ethics	Disagree", or Yes, by the	disagree "disagree Ethics Cee explair	Un :" → ommittee": the change	□ decided		Strongly

Was the explanation clear for you?

Unclear Extremely clear Extremely Mixed Clear unclear

If answer in B10 is true for "Yes, by Swissmedic / EC and Swissmedic": B10c. Did Swissmedic explain the change? No Partially Yes If not "No": B10d. Was the explanation clear for you? Extremely clear Extremely Unclear Mixed Clear unclear

_	oup=SM+				l:	
B11.		thics Committee a	ccept the risk c	category that you in	ndicated?	
	□ No	⊔ Yes				
	If N	lo →				
		B11a. How did you	ı initially classi	fy your project n° x	xx? [Conditiona	l display]
		☐ Risk Category A				
		□ Risk Category B				
		☐ Risk Category C				
	B1:	1b. Do vou agree w	ith the final cl	assification by the I	Ethics Committe	e?
	S	trongly disagree	Disagree	Undecided	Agree	Strongly agree
			• •	or "disagree":		
		wny?				
	lf σ	roup=SM+ and B1	1 = ves			
	_	•		e risk category you	indicated?	
		□ No □ Yes	•			
		If No \rightarrow				
				final classification		}
	_		□ D:seessees			
	5	trongly disagree	Disagree	Undecided	Agree	Strongly agree
		(Filter) If "strong	ly disagree" or	"disagree":		
		Why?		_		
					_	
				n°xxx, did the Ethic		tach additional
	-	laitions or request	ed modificatio	ns before approval	ſ	
L	INO L	1 162				
If Ye	s → B13.					

B13. Please rate whether you think these requests were justified.

	Absolutely not justified	Not justified	Some justified, some not	Justified	Absolutely justified	No such request by EC
a) General requests						
b) Requests about ethics						
c) Requests for modification to comply with laws						
d) Requests about research methods						

B14. Here is a list of aspects from the HRA or its ordinances that could have been considered by Ethics Committees (EC) when assessing your project n°xxx. In your opinion, (1) how much weight was given to these aspects by the EC, <u>and</u> (2) how much expertise did the EC have to assess these aspects? Please rate each aspect independently.

	Very much weight	•	→	Very little weight	Very much <> little expertise	Not applicable
a) Scientific relevance of the research question						
b) Scientific quality of the project including adequate study design and statistical analysis plan and compliance with requirements for scientific integrity						
If group = SM+ or SM- c) Measures taken to minimize risks and burdens of participants						
d) Choice of inclusion criteria for study inclusion						
If group = SM+ or SM- e) Protection of participants' rights and integrity (e.g., need for informed consent, or right for compensation in case of harm)						

If group = SM+ or SM- f) Clear presentation of patient information & informed consent form (language & layout)							
g) Qualification and experience of project team	of \Box						
h) Suitability of infrastructure on the research site(s)							
i) Sufficient funding of research project							
j) Feasibility of study (e.g., numb of study participants / study time frame)							
If group = FUP k) Adequate consent for further use of biological material or health-related data							
If group = FUP I) Compliance with the requirements for transfer, expor and storage of biological materia and health-related data							
If group = FUP m) Compliance with the requirements for coding and anonymization of biological material and data							
Concerning your experience with B15. In the past, did you submit re the one that has decided on this p No Yes, all these projects w HRA) Yes, some projects were Yes, all these projects w	esearch projects project? vere submitted <u>k</u> e submitted beforere submitted a	s to Ethics pefore 1 st ore, some	Commi January after 1 ^s	2014 (i.e. ^{it} January	enactment		
B16. In your opinion, do the sever according to a common standard?	n Ethics Commit	tees in Sv	vitzerlan	d evaluat	e research p	rojects	
No, largely No, mostly different	y Some dif some the			s, mostly ne same		0 ,	Don't know.

B17. From	the following options, which one do you prefer ?
	Current situation with 7 ECs Current situation with 7 ECs but more standardization More than 7 ECs (as in the past) One EC by language region (3 ECs in total) One national EC for evaluation of research projects I don't know
Question	B18 – B20 only if group = FUP as concerning further use of biological material or health-related data specifically bying questions are specific for projects that have re-used biological material or health-ita
	which institution(s) did you get the biological material or the health-related data for
project n°	
	n project in my institution
•	ect by someone else in my institution
□ Othe	er institution
	If "Other institution":
	□ university
	□ university hospital
	□ other hospital
	□ private practice(s)
	□ other source:(B18bis)
	2 1 st January 2014, have you used biological material or data <u>other countries</u> for your xxx or another project?
□ No	☐ Yes once ☐ Yes, several times
	If Yes (once or several times) → B19a. Was this biological material or these data (tick all that apply) □ uncoded (i.e. allowing direct identification of person) □ coded (i.e. data for identification can be found elsewhere) □ anonymised (i.e. data for identification was irreversibly removed)) If Yes (once or several times) → B19b. Has the use of biological material or data from other countries ever caused problems with the authorisation of one of your research projects in Switzerland? □ No □ Yes

B20. In medical research, health-related data and biological material can be used either in anonymised, coded or uncoded form. To obtain or work with such data/material the current legal requirements are less strict with anonymised as compared to coded or uncoded data/material. In your field of research, how useful are anonymised data/material to obtain meaningful results?

More useful tha coded or un- coded data/ material	n As useful as coded or un-coded data/material	Less useful than coded or uncoded data/ material	Not useful at all

In the following we are interested in your opinion about the Swiss laws regarding research on human beings (HRA and ordinances) and how they are applied to research projects <u>in</u> <u>general (i.e. not only to your project)</u>.

B21. Here are two statements that you could hear in discussions about the HRA. For each statement, indicate your level of (dis)agreement.

	Strongly disagree	Disagree	Undecided	Agree	Strongly agree
a) The HRA hinders scientific research.					
b) Many researchers do not know the HRA and its ordinances very well.					

B22. Below is a list of different aspects that are usually covered by human research regulations. In your opinion, are these aspects appropriately regulated in the Human Research Act and its ordinances?

	Very appropriate	Appro- priate	Neither ap- propriate nor problematic	Problematic	Very problematic
a) Definition of a "clinical trial"					
b) Requirements for informed consent in general					
c) Requirements for research projects with vulnerable persons					
d) Requirements for consent/ broad consent or possibility to opt out if biological material or health-related data are re-used					

e) Difference made between genetic-data vs. non-genetic data			
f) Difference made between uncoded, coded and anonymised material and data			
g) Risk category- zation in general			
h) Risk category- zation for a study using blinding with an authorized drug			
i) Risk categorization for a study using placebo in control group			
j) Obligation to report if serious adverse events/SUSARs occur or study is discontinued			
k) Data protection issues			
l) Liability clauses (e.g., study insurance)			
m) Research with radiation sources or therapeutic products that can emit ionising radiation			

(Filter B22: if at least one answer is problematic or very problematic)
Please explain briefly why some regulations are problematic or very problematic:_____

If group = SM+ or SM-

B23. Do you agree / disagree with the following statements regarding the risk categories A, B or C?

	Strongly disagree	Disagree	Cannot decide	Agree	Strongly agree
a) Their definition is straightforward.					
b) They are appropriate.					
c) They help protect study participants					
d) Projects in risk category A benefit from a substantially reduced administrative workload (e.g. to prepare the application, get authorizations / insurance, document adverse events)					

If clinical trial (involving medicinal products or medical devices):

B24. Clinical trials in risk category A benefit from a number of reduced legal requirements defined by the HRA, compared to those in risk category B or C. According to your experience with submitting research projects, to which extent do the following aspects help reduce the administrative workload?

	Extremely reduced	Considerably reduced	Moderately reduced	Slightly reduced	Not at all reduced
a) Not all adverse events need to be documented in the Case report form					
b) Liability insurance requirements are reduced (e.g. indemnity limit)					
c) No need to involve and seek approval from Swissmedic in general					
d) No need to submit the investigator brochure to Swissmedic					
e) No need to submit the pharmaceutical quality dossier (for drugs) / technical documentation (for medical devices) to Swissmedic					

burdensome than c	omparable laws in		dinances are perceived as more instance, think of international partners part 2014.
			101 y 201 1.
No	Yes	Don't know	
If yes → B25a. Ab	oout which aspects	of the law?	
B26. Have you ever hurdles caused by le			ulti-site study because of the perceived
I have not been	I have been	Yes, I have been	Yes, I have been
involved in	involved but	excluded once	excluded several
international studies	never excluded		times
B27. Have you ever Switzerland?	decided to conduc	t a research project i	n another country and specifically not in
No	Yes		
□ Legal r□ Legal r□ Other□ Costs□ Availal□ Time r□ The co	equirements relate equirements relate legal requirements bility of sufficient n	number of participant plogical material or da pproval pocess	nt dure s in Switzerland
B28. Since 1 st Janua the Ethic Committe		withdrawn a submitte	ed application before the final decision of
□ No □ Yes			
If Yes → B28a. Was the with	drawal mostly due	to reasons	
□ outside m	ny institution (e.g. o the approval proc	ial or organizational i decision by sponsor) ess (e.g. demanding	requests for modification,additional

	depth analysi	were withdrawr s in the context come additional	• •	the HRA. We hope	high interest for an in- e you would be willing to name and e-mail
	Name		E-mail		
	ince 1 st January ittee or Swissm		of your submitted a	applications r ejecte	ed by either the Ethics
□ No	□ Yes				
	evaluation of	the HRA. We ho	re of high interest fo ope you would be wi vide your name and	lling to help us wit	
	Name		E-mail		
B31. Yo	ou are: □ a n ow many resea		voman	Ethics Committees	in Switzerland <u>before</u>
the 1st	t January 2014 ((in any role)?			
	1 to 2	3 to 5	6 to 10	11 to 15	More than 15
	ow many resea nuary 2014 (in a		ve you submitted to	Ethics Committees	in Switzerland since the
	1 to 2	3 to 5	More than 5		
	Medical degree Medical degree PhD in a non-m Master degree Bachelor degree	e (doctorate or I e (doctorate or I nedical field in a non-medica	Master) and a Maste		medical field
B35. Fo	or how long hav	ve you been wo	rking in research? _	years	
B36. C	urrently, you ar	e working as a	. Tick all that apply.		

□ medical researcher
□ non-medical researcher (e.g. biologist, physicist)
□ clinician
□ project manager or monitor
□ research nurse
□ nurse in patient care
□ other:
B37. In which area/setting are you working? Tick all that apply.
university or university hospital
□ university of applied sciences
□ academic institution (other than previously mentioned)
□ non-university hospital (e.g. cantonal hospital
□ private company
□ private practice
□ Other(B37bis)
B38. In which field of research are you working? Tick all that apply.
□ Biology
□ Physics
□ Chemistry
□ Medicine / Nursing
□ Epidemiology / Public health
□ Pharmacology
□ Neurosciences
□ Social and human sciences
□ Other
B39. Please use this field for additional comments and suggestions.